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**NHS FORTH VALLEY**

**COMMUNITY PHARMACIES CLOSURE FLOW CHART**

**TO BE USED IN CONJUCTION WITH SOP FOR UNEXPECTED CLOSURES**

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| **COMMUNITY PHARMACY APPLIES TO HEALTH BOARD FOR PERMISSION TO CLOSE** |

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| **HEALTH BOARD APPROVES / DOES NOT APPROVE CLOSURE** |

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| **CLOSURE APPROVED**  **BEFORE PHARMACY CLOSES, COMPLETE THE CHECKLIST AND SUBMITTED TO HEALTH BOARD** |

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| **ONCE CHECKLIST SUBMITTED TO HEALTH BOARD ENSURE ALL RELEVANT PARTIES ON CHECKLIST HAVE BEEN INFORMED INCLUDING LOCAL GP PRACTICES AND NEARBY COMMUNITY PHARMACIES.** |

**Do not contact any other NHS Services advising of temporary closures until the closure has been approved by the NHS Board.**